

COUNTY OF HEREFORDSHIRE DISTRICT COUNCIL

MINUTES of the meeting of Regulatory Sub Committee held at The Shire Hall St Peter's Square Hereford HR1 2HX on Thursday 26 March 2015 at 11.00 am

Present: (Chairman)
(Vice Chairman)

Councillors: JW Hope MBE, Brig P Jones CBE and A Seldon

1. **ELECTION OF CHAIRMAN**

Councillor A Seldon was elected as Chairman for the Regulatory Sub-Committee hearing.

2. **DECLARATIONS OF INTEREST**

There were no declarations of interest made.

3. **APPLICATION FOR THE VARIATION OF A PREMISES LICENCE IN RESPECT OF YATES, 58 COMMERCIAL ROAD, HEREFORD, HR1 2BP - LICENSING ACT 2003 - PLEASE NOTE: THIS ITEM IS RESTRICTED BUT IS AVAILABLE ON REQUEST**

This item is restricted - Minutes are available on request

4. **APPLICATION FOR GRANT OF A PREMISES LICENCE IN RESPECT OF ZABKA, 16 EIGN GATE, HEREFORD, HR4 0AB - LICENSING ACT 2003**

Members of the Licensing Panel of the Council's Regulatory Sub-Committee considered the above application, full details of which appeared before the Members in their agenda and the background information.

In making their decision the Members heard from Fred Spriggs, representing the Licensing Authority, Tim Thorne Herefordshire Council Trading Standards, Jim Mooney West Mercia Police and Paulson solicitor for the applicant.

After carefully considering those matters brought before them, the Sub-Committee determined their decision as follows, with a view to promoting the four licensing objectives, namely the prevention of crime, public safety, the prevention of public nuisance and the protection of children as set out in the guidance issued under Section 182 of the Licensing Act 2003, and the Council's Licensing Policy:

The Licensing Panel of the Council's Regulatory Sub-Committee are mindful to approve the application provided that a copy of the signed lease is provided to the Licensing Authority within 28 days. Otherwise the licence will be refused.

The application is subject to the following conditions:

1. CCTV will be provided in the form of a recordable system, capable of providing pictures of EVIDENTIAL QUALITY in all lighting conditions

particularly facial recognition.

Cameras shall encompass all ingress and egress to the premises, fire exits, outside areas, and all areas where the sale/ supply of alcohol occurs.

A monitor shall be mounted on the wall at the premises where it is clearly visible to all members of the public. The monitor shall show the live CCTV footage being recorded.

Equipment **MUST** be maintained in good working order , be correctly time and date stamped , recordings **MUST** be kept in date order, numbered sequentially and kept for a period of 31 days and handed to Police on demand.

The Premises Licence Holder must ensure at all times a DPS or appointed member of staff is capable and competent at downloading CCTV footage onto recordable media on demand of the Police/Local Authority.

The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily log report must be maintained endorsed by signature, indicating the system has been checked and is compliant, in the event of any failings actions taken are to be recorded.

In the event of technical failure of the CCTV equipment the Premises Licence holder/DPS **MUST** report the failure to the Police on contact number **101** immediately.

2. All staff engaged in the sale of alcohol to be trained in Responsible alcohol retailing to the minimum standard of BIIAB level 1 or any equivalent training agreed by Herefordshire Council Trading Standards within 1 month of commencing employment at the premises. (Where there are existing staff this training shall be completed within 1 month of the date that this condition first appears on the licence). Retraining to take place every 6 months. Training records shall be kept on the premises and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand
3. A written register of refusals will be kept including a description of the people who have been unable to provide required Identification to prove their age. Such records shall be kept for a period of 12 months and will be collected on a daily basis by the designated premise supervisor and produced to the police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council on demand.
4. The premises shall operate a Challenge 25 Policy. Such policy shall be written down and kept at the premises. The policy shall be produced on demand of the Police or an 'authorised person' (as defined by Section 13 of the Licensing Act 2003) or an authorised Trading Standards Officer of Herefordshire Council. Prominent, clear and legible signage (in not less than 32 font bold) shall also be displayed at all entrances to the premises as well as at, at least one location behind any bar advertising the scheme operated.
5. The premises shall be an active member of the Hereford Retail Scheme while such a scheme or similar exists.

AGENDA ITEM NO.

<LAYOUT_SECTION>